



Documentation Requirements

Every shipment and documentation must comply with the U.S. Customs and the Shipping line requirements. The best way to avoid delays or additional charges due to errors in documentation is to come prepared. This is why we are helping you to fill the proper documentation in time. You will find below important information regarding required documentation for international shipments. Would you need any more information, feel free to contact our customer service.

All the documentation must be sent with the booking number to documentation@shipios.com before the documentation cut-off date. You can find the cut off date on your Booking Confirmation.

Information Requested:

- Shipper information (Name, Address, Email and Phone number)
- Consignee information (Name, Address, Phone number)
- Notify contact information (if not the same as consignee)
- List of Contents inside the container (description of commodities, number of packages/bags/bales for each , weight for each)
- Container and seal number (if we do not take care of the trucking)
- For any vehicle, we need the original titles prior to the return of the container to the terminal so we can make them validated by the customs.

If you need us to do the A.E.S. we will need also the following:

- Value (USD) of each commodity
- EIN Number (= Tax ID) of the Shipper

Please note that the shipper is responsible for any issues or charges associated with having to roll the cargo due to the missing of the shipping instruction.

IOS Tips

Once you have provided us with all the required information, we will send you a proof copy of the BL which you will need to confirm. We advise you to review carefully this proof copy before sending your validation so you will avoid additional correction fees.

Please note that all containers are subject to a possible U.S. Customs inspection. U.S. Customs can seize the containers at will and at their discretion. All charges will be added to the shipper's account. Having a clear and detailed documentation can fasten Customs Inspections.